



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Human Resource Capacity Development

Private Bag X9137, PIETERMARITZBURG, 3200

Ex-NED Building, 228 Pietermaritz Street, Pietermaritzburg, 3201

Tel: 033 846 5209/98 Fax: 0865275985

Enquiries: VB Maphumulo

TO:

**All Deputy Directors-General
Chief Directors: District Operations
Chief Director: Curriculum Management
Chief Director: Curriculum Programmes
Chief Director: HRM
Principals of Public Primary Schools**

Dear colleagues

INVITATION TO QUALIFYING UNQUALIFIED GRADE R PRACTITIONERS TO APPLY TO UPGRADE THEIR QUALIFICATIONS AT UNISA

1. Parties at the ELRC have signed an agreement in terms of which all qualifying unqualified Grade R Practitioners apply for admission to UNISA to enrol for the Bachelor of Education (Foundation Phase).
2. The Department of Basic Education further entered into an agreement with UNISA which allows qualifying unqualified Grade R Practitioners to apply for admission to study at UNISA from 1 November to 1 December 2025.
3. The applicants who will not be eligible for admission into Bachelor of Education will be channelled to enrol for a higher certificate which will serve as a bridging programme towards the Bachelor of Education.
4. The KZN Department of Education has entered into an agreement with UNISA KZN Region to allow applicants to visit UNISA physically at either Durban, Pietermaritzburg, Newcastle or Richard's Bay centres on Monday 24th November 2025. The advantage of visiting a UNISA centre (on the specified date) is that there will be a UNISA official assisting applicants to apply only. This does not mean that applicants cannot complete the application process privately, wherever they are.
5. Those of will choose no to visit a UNISA centre will have to report to their districts about whether they had been accepted/admitted or not.



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

INVITATION TO QUALIFYING UNQUALIFIED GRADE R PRACTITIONERS TO APPLY TO UGRADE THEIR QUALIFICATIONS AT UNISA

6. All applicants will be required to pay a R150 non-refundable application fee to UNISA as part of sending the application. The payment receipt will have to be upload together with other supporting documents.
7. Hereto attached is a letter received from the Department of Basic Education containing a QR Code used when applying privately, online.

MR GN NGCOBO
HEAD OF DEPARTMENT
KZN EDUCATION
DATE: 19.11.2025